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## Manager Training 2022-23 Anticipated Topics

SEPT	Leadership Foundations <b>Keeping the Main Thing the Main Thing</b>	At its core, the battle for the mission is a battle for attention. It's all about setting priorities and keeping the focus on them over time. How do you keep your priorities solid and attention stable when a whirlwind of other voices, issues, and opportunities threatens to sweep them away?
OCT	Leadership Foundations <small>ALL STAFF</small> <b>In Praise of Boundaries Lines that Define, Align, and Unbind</b>	At the heart of every work relationship is a <i>working</i> relationship, but the complex interactions, roles, and responsibilities of ministry can blur the lines that define and direct the most effective collaborative relationships. How do you create and maintain the kinds of boundaries that add value and protect purposeful relationships in ministry?
NOV	Supervising Skills <b>Meetings 101</b>	Effective meetings don't just happen; they're built and led in ways that ensure success. How can you improve your meeting-management and make the most of your time together?
	 A DEEPER DIVE...	Join Dr. J for this deeper dive into meeting management. Content: Specific strategies for common Meeting Dangers & Derailers, Application, and Q&A.
JAN	Supervision Skills <b>Like a Boss: How to Be the Boss Without Being a Jerk</b>	Together is better... but only if we're good stewards of the amazing synergy, support, and capacity our connection and collaboration offer. Good supervision is the key to unlocking that potential, but being a boss is off-putting to many in ministry. What's good supervision about and how do you be a boss without being bossy?
	 A DEEPER DIVE...	Join Dr. J for this deeper dive into great supervision. Content: how to prime people for success and set them up for victory, Application, and Q&A.
FEB	Leadership Foundations <b>Carrots, Sticks, &amp; Cattleprods: A Crash Course in Motivating Others</b>	Getting people to move is hard and getting them to move in a desired direction is even harder, but this is the foundation of leadership. So, building your understanding of people's motives and your repertoire of motivational strategies prepares you to lead them well.
MAR	Supervision Skills <b>Decision-Making</b>	How many decisions do you make in a day? A week? A month? So many they're hard to count or even notice in the daily barrage of conversation and activity. They set or change directions, define or diffuse relationships, delight or disappoint people, and determine or doom the things they set in motion. What makes a good decision and how do you know you're making one?
	 A DEEPER DIVE...	Join Dr. J for this deeper dive into decision making. Content: Specific strategies/processes for making decisions in groups, Application, and Q&A.
APR	Leadership Foundations <small>ALL STAFF</small> <b>Making Change</b>	Change is a challenge. No matter if you're changing the course of a big organization or simply changing a habit in your own life, the shift is hard to make, and all kinds of things conspire to stop your progress along the way. How can you make sure change happens? How do you get moving, get traction, and get where you wanted to go?

## Topic Tracks

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**Leadership Foundations:** Sessions that broaden or recalibrate participants' base of knowledge regarding interpersonal dynamics, organizational activity, human behavior, leadership theory, etc. These insights provide a foundation for other skill training, assessment, and personal/professional development.

**Supervising Skills:** Sessions that focus on particular skills that contribute to exceptional supervision. Participants' development in these areas equips them to manage staff members and/or volunteers more effectively.

**Team Tools:** Sessions that teach specific methods for accomplishing typical group/team tasks. These practices broaden participants' repertoire of "tools" to guide collaboration and manage meetings and other team interactions effectively.



A DEEPER DIVE...

Sessions that provide more specific, advanced exploration and or personalized application of content.

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